



## BELMORE SCHOOL CHILD SAFE CODE OF CONDUCT POLICY

Belmore School is committed to the safety and wellbeing of children and young people. Our school community recognises the importance of, and a shared responsibility for, ensuring our school is a safe, supportive and enriching environment which respects and fosters the dignity and self-esteem of all students, regardless of age, gender, disability, race and/or sexual orientation, and enables them to thrive in their learning and development.

This Code of Conduct aims to protect Belmore School students and all other children and eliminate any opportunities for child abuse or harm to occur. It also assists in understanding how to avoid or better manage risky behaviours and situations. It is intended to complement child protection legislation, Department policy, school policies and procedures and professional standards, codes or ethics as these apply to Belmore School teaching staff, therapy staff, education support staff, volunteers and other personnel.

The Principal and school leaders of Belmore School will support implementation and monitoring of the Code of Conduct, and will plan, implement and monitor arrangements to provide inclusive, safe and orderly schools and other learning environments. The Principal and school leaders of Belmore School will also provide information and support to enable the Code of Conduct to operate effectively.

All staff, contractors, volunteers and any other member of the school community involved in child-related work are required to comply with the Code of Conduct by observing expectations for appropriate behaviour below. The Code of Conduct applies in all school situations, including school camps and in the use of digital technology and social media.

### **Acceptable behaviours**

As staff, volunteers, contractors, and any other member of the school community involved in child-related work individually, we are responsible for supporting and promoting the safety of children by:

- Upholding the Belmore School Child Safe Statement and Implementation Policy and exhibit commitment to child safety at all times
- Treating students and families in the school community with respect both within the school environment and outside the school environment as part of normal social and community activities.
- Listening and responding to the views and concerns of students, particularly if they are telling you that they or another child has been abused or that they are worried about their safety/the safety of another child
- Promoting the cultural safety, participation and empowerment of Aboriginal and Torres Strait Islander students
- Promoting the cultural safety, participation and empowerment of students with culturally and/or linguistically diverse backgrounds
- Promoting the safety, participation and empowerment of students with a disability
- Reporting any allegations of child abuse or other child safety concerns to the school's Principal and Engagement and Wellbeing Leader.
- Understanding and complying with all reporting or disclosure obligations as per Belmore School Mandatory Reporting Policy as this policy relates to protecting children from harm or abuse.
- If child abuse is suspected, ensuring as quickly as possible that the student(s) are safe and protected from harm.

## Unacceptable behaviours

As staff, volunteers, contractors, and any other member of the school community involved in child-related work we must not:

- Ignore or disregard any concerns, suspicions or disclosures of child abuse
- develop a relationship with any student that could be seen as favouritism or amount to 'grooming' behaviour (for example, offering gifts)
- exhibit behaviours or engage in activities with students which may be interpreted as abusive and not justified by the educational, therapeutic, or service delivery context
- ignore behaviours by other adults towards students when they appear to be overly familiar or inappropriate
- discuss content of an intimate nature or use sexual innuendo with students, except where it occurs relevantly in the context of parental guidance, delivering the education curriculum or a therapeutic setting
- Treat a child unfavourably because of their disability, age, gender, race, culture, vulnerability, sexuality or ethnicity.
- communicate directly with a student through personal or private contact channels (including by social media, email, instant messaging, texting etc) except where that communication is reasonable in all the circumstances, related to school work or extra-curricular activities or where there is a safety concern or other urgent matter
- Photograph or video a child in a school environment except in accordance with school policy or where required for duty of care purposes
- In the school environment or at other school events where students are present, consume alcohol contrary to school policy 2 or take illicit drugs under any circumstances.

## RELATED POLICIES AND RESOURCES

- Ministerial Order No. 870  
<http://www.gazette.vic.gov.au/gazette/Gazettes2016/GG2016S002.pdf>
- <https://www.vrqa.vic.gov.au/childsafepages/default.html>
- <https://www.education.vic.gov.au/about/programs/health/protect/Pages/default.aspx>
- <http://www.education.vic.gov.au/about/programs/health/protect/Pages/childsafestandards.aspx>
- [https://www.education.vic.gov.au/hrweb/Documents/Schools\\_recruitment.pdf](https://www.education.vic.gov.au/hrweb/Documents/Schools_recruitment.pdf)
- <https://www.education.vic.gov.au/hrweb/Documents/Probation-Guidelines-Teaching-Service.pdf>
- [https://www.education.vic.gov.au/Documents/about/programs/health/protect/ChildSafeStandard5\\_SchoolsGuide.pdf](https://www.education.vic.gov.au/Documents/about/programs/health/protect/ChildSafeStandard5_SchoolsGuide.pdf)
- [https://www.education.vic.gov.au/Documents/about/programs/health/protect/FourCriticalActions\\_ChildAbuse.pdf](https://www.education.vic.gov.au/Documents/about/programs/health/protect/FourCriticalActions_ChildAbuse.pdf)
- [https://www.education.vic.gov.au/Documents/about/programs/health/protect/ChildSafeStandard5\\_WarningSignsSchoolStaff.pdf](https://www.education.vic.gov.au/Documents/about/programs/health/protect/ChildSafeStandard5_WarningSignsSchoolStaff.pdf)
- <http://www.education.vic.gov.au/school/principals/spag/safety/pages/photoandfilm.aspx>
- <http://www.education.vic.gov.au/school/principals/spag/safety/pages/alcohol.aspx>.



## REVIEW PERIOD

This policy was last updated on September 2019 and is scheduled for review on September 2022.

Approved by Principal	10 September
Ratified by Belmore School Council	11 September
Review Date	September 2022